



SUCCESSION PLANNING/CAREER DEVELOPMENT QUESTIONNAIRE

NAME:

E-MAIL:

PHONE #:

1. POSITION(S) THAT YOU WOULD LIKE TO BE CONSIDERED FOR:

- Leadership Track (VP, President-Elect, President, Past-President)
 - The leadership roles oversee the operations of the chapter and are actively involved with the planning of events/speakers. The track is a leadership professional development opportunity and should be entered with desire to complete four 1-year terms.
 - The leadership track comes with the opportunity to attend WI SHRM conference, WI SHRM Leadership conference, and National SHRM Leadership conference at no cost.
 - Previous experience on the board is desired but not required.

1-year term

- Diversity Director
- Professional Development Director
- Communications Director – Secretary, Meeting Reservations/Logistics
- Membership Director
- Sponsorship Coordination Chair
- Seminar Planning Chair

2. WHAT ARE YOUR LEADERSHIP DEVELOPMENT GOALS?

I have reviewed my desired role and benefits of holding a board position with my immediate supervisor. The leadership in my organization is supportive to my involvement and the hours necessary to attend member meetings and board meetings.

Signature: _____

Thank you for your interest in becoming involved in your local SHRM chapter. Following are general requirements that should be considered before deciding to join the board.

- Be an active Board member. This includes attending chapter meetings and board meetings. It also includes being prepared for Board meetings, asking critical questions, and helping the Board come to agreement in making decisions that affect chapter membership.
 - Member meetings are once a month (1-1/2 hrs) September – May. Board meetings are once a month (1-1/2 hrs) September through April. Board planning meetings are held in June (4 hours) and again in August (4 hours).
- Know or build your knowledge about your chapter, SHRM, and its governing bylaws. Learn about SHRM and its role with your chapter. The SHRM Leaders Guide is available online in the Volunteer Leaders' Resource Center (VLRC) to assist you.
- Stay informed of trends in the field of human resources and timely issues affecting your chapter.
- Maintain confidentiality, as appropriate, of chapter Board issues and membership data.
- Be a chapter member in good standing. SHRM membership is required.

Just a few of the benefits of becoming a chapter Board member include:

- BHRA membership dues and monthly chapter meeting fees are waived.
- Reimbursement of SHRM membership; up to 100% if not employer funded.
- Free attendance to WI State SHRM Leadership Conference
- An opportunity to be recognized as a leader in the field of human resources.
- Hours spent as a volunteer leader can be counted toward re-certification hours for HRCI.
- The opportunity to attend SHRM's Annual Leadership Conference in November. Conference is FREE for Chapter President OR President-Elect. The conference registration fee for other chapter board members is only \$200.

Thank you for considering the donation of your time and effort to assist your chapter become the best that it can be. We congratulate you on your interest in serving your chapter and your profession.

If you have any questions regarding this information or you would like to get more information about a specific board position, please contact your chapter president, Jessica Zimbelman blackhawkhra@gmail.com or 608-373-8901.

Please complete this form and email it to blackhawkhra@gmail.com.